

Clayton & Little: Junior Interior Designer

Company Overview

Good architecture comes from a steadfast practice and disciplined process. Remarkable experiences result from a thorough response to infinite details beyond a building. Through an interdisciplinary approach that considers elements outside the traditional architectural scope, Clayton & Little filters context and intent to summon the richness of place.

Founded in 2005, Clayton & Little merges the talents of a multidisciplinary team to infuse diverse expertise with innovative thinking. Known for its uncompromising pursuit of quality, Clayton & Little creates layered, coherent experiences that reflect a direct response to context and client goals. Today, Clayton & Little has a team of 30 people with offices in Austin and San Antonio.

Job Brief

The Junior Interior Designer is trained in interior design and/or architecture, with 2-5 years of work experience. They assist the senior interiors and brand staff by providing support on design and production. The Junior Interior Designer is responsible for working with clients to develop design solutions that meet their needs and are consistent with the standards of Clayton & Little. This staff member will develop design concepts while collaborating with Interiors, Brand, and Architecture to deliver solutions for the client that meet or exceed the goals of the project.

Responsibilities

- Assist project design efforts within a collaborative team structure
- Take direction from Interiors leads and be a team player
- Utilize freehand sketching, computer, and graphic resources convey design concepts and solutions
- Support design documentation at all phases of design:
 - Source and price materials and products
 - Update Materials Schedules
 - Assist in sourcing, pricing, and procuring of interiors items
 - Maintain project binders and folders
- Adhere to office standards, project budgets, schedule and deadlines
- Assist with the daily upkeep of a clean and orderly office
- Understand how to communicate effectively with Clients, Contractors, Consultants, and Building Officials
- Learn how to detail materials beautifully
- Assist in growing our materials library and cultivating ongoing relationships with vendors
- Continue education through seminars and participation in professional activities

Requirements

- EDUCATION: Graduation from an accredited college or university with a professional architecture or interior design degree
- SOFTWARE: (non-negotiable) Deep knowledge of and thorough proficiency in Revit, Adobe Creative Suite, MS Office, Sketchup
- AREAS OF INTEREST: Passion for design across disciplines: art, interiors, fashion, branding, ergonomics, experiential design
- AREAS OF UNDERSTANDING:
 - building code, zoning ordinance, and TAS requirements for interior-related items
 - interiors sequencing, materials, and methods
 - the intersection between architecture, interiors, and brand
 - the components and organization of a set of architectural drawings
 - furniture and design details

Soft skills:

- Receptive and responsive to direction from superiors
- Ethical conduct
- Eye for and attention to detail

- Exceptional organizational skills
- Problem solving
- Positive attitude
- Be a resonant leader and positive team player

Reports to: Design Directors, Principal

TO APPLY: Email Cover Letter and Resume to careers@claytonandlittle.com with INTERIORS in the subject line